



Volunteer Application Form

We are looking for volunteers to assist in the planning and implementation of the Kew Community Festival, 2018.

Activities include:

1. **Assisting in general planning leading up to the festival: 2 – 18 March, 2018**
2. **Assisting in planning and delivery of specified events on Festival Program**

Please tell us how much time you can commit, e.g. one day per week (leading up to KEWfest18), or assisting in the organisation and implementation of specific events curated by the Festival Committee leading to the festival.

Applications can be made on-line at www.kewfestival.org or by sending completed applications to:

By post: Kew Community Festival Inc. PO Box 715, KEW 3101

Email: admin@kewfestival.org

First Name		Surname	
Street		Suburb	
Post Code		Mobile	
Telephone (B)		Telephone (H)	
Email			
Emergency Contact	Name: Contact Telephone:		
Reference	Name: Contact Information:		

I can assist: Immediately For specific events/tasks

General Availability:

Time/s available: Leading up to Festival

_____ days per week/ month

_____ hours per week/ month

Availability for Specific Tasks:

Staffing Information Tent

Conducting audience surveys

- Pre-event administration
- Assisting with scheduled activities
- Traffic control on site
- Post event clean up, morning after
- Handing out program flyers
- Program and poster distribution
- Stage management assistance
- Site allocation assistance
- I am happy to help wherever required
- Other, please specify: _____

Committee/Planning meetings are conducted monthly at our office, 533 High Street, Kew, and more frequently closer to the festival. You are invited to attend and meet the committee.